



MANOR HILL FIRST SCHOOL

Telephone: 01785 812418
Email: office@manorhill.staffs.sch.uk
Website: www.manorhillfirst.co.uk

Manor Hill First School
Manor Rise, Walton, Stone
Staffordshire. ST15 0HY

Headteacher: Mrs J Roden

Inspired to learn, learning for life

13.7.2020

Important Information for Reopening in September

Dear Parents and Carers,

Following the release of Government Guidance on the full reopening of schools we are now in a position to share our plans for opening Manor Hill to all classes in September.

It has been necessary to make some adaptations to our organisation and routines which will be outlined within this letter. We will of course keep up to date with any developments and advise you accordingly of any further changes over the Summer break.

Pupils in Nursery and Reception have received specific induction dates, should you require a further copy of these please contact the school office before Friday or see our school website.

Pupils in Year 1-4 will re-join us on Thursday 3rd September, please refer to times outlined in this letter.

Class Sized Bubbles

During our partial opening we have had bubbles of 15 pupils maximum. From September pupils will be in their class bubbles as a group of up to 30. For us at Manor Hill this means a return to normal class sizes, however each class will not mix with any other. They will remain as a bubble; staff may move between bubbles, but children may not move as freely around the school as they have been used to.

Increased Hygiene Measures

It will still be necessary to be stringent with our hygiene measures. Pupils will wash their hands upon entry and regularly throughout the day and sanitise them using gel regularly in between washes. Resources will also be cleaned frequently and cleaning of touch points and toilets will also be increased.

Behaviour

Our behaviour policy has been updated in light of Covid19, pupils must adhere to the rules and routines within their bubble and not breach these expectations. To keep everyone safe we will not tolerate behaviour which does not conform, and pupils will be sent home if they do not keep to the distance and space required.

Start and End of Day

It has been necessary for us to stagger the arrival and collection times for each year group in order to minimise the number of people on the school site at any one time and to allow us to welcome pupils safely into school, wash their hands and settle into their new bubbles.

We have shortened pupil lunches by 15 minutes in order to ensure that we can still offer the correct amount of teaching time.



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Bright Beginners:

Enter into their Classroom door 8.45am
Collected from Main Nursery door 11.45am

Early Explorers:

Enter into the Main Nursery door 8.45am
Collected from Main Nursery Door 11.45 or 3.15 pm

Reception:

Following their induction period.
Enter into Reception Corridor door 8.45pm
Collected from Reception Corridor Door 3.00pm

Year 1:

Enter into Y1 classroom door (ramp on main playground) 8.50am
Collected from Y1 Classroom door 3.05pm

Year 2:

Enter into first door on top playground 8.50am
Collected from first door on top playground 3.05pm

Year 3:

Line up on top playground at marked spot teacher will lead into main playground door 9.00am
Collected from main playground door 3.15pm

Year 4:

Line up on top playground at marked spot teacher will lead into main playground door 9.00am
Collected from main playground door 3.15pm

We will not be permitted to allow siblings to enter or be collected together, I apologise that you may have to attend multiple areas to drop off and collect, however the staggered times should support this.

Lunches

Pupils will have the choice of a school meal, which will be ordered each morning and pre packed as our serving hatch remains closed. Or they may bring a packed lunch from home. All pupils in YR-2 are entitled to a universal free school meal, other meals will be charged at £2.30 per day. To enable bubbles to be isolated we will use both halls to serve lunches, with the older children eating upstairs.

Snacks

We will no longer be offering toast as a snack. All children in EYFS and KS1 are provided with fruit from the government. Children in Y3 and 4 may bring in their own fruit and all children in Y1-4 may bring in a small, healthy snack such as a cereal bar, piece of cheese or yogurt tube should they wish. Sweets,

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chocolates, crisps and cakes are not permitted and pupils will not be allowed to eat them at school. We remain a NUT FREE school, please ensure that no items at all containing nuts are brought onto the school site.

Uniform

We will require all children to return to school in complete uniform from September, this is an important part of our school identity. There is no longer a directive that this must be washed daily. On the days that your child has PE, we would like children to attend in their kit and school jumper or cardigan to prevent the need for them to dress and undress at school.

PE Days:

Reception Wednesday

Year 1 Tuesday

Year 2 Tuesday and Wednesday

Year 3 Mondays and Wednesdays

Year 4 Monday and Friday

Equipment

Children may bring a book bag or small rucksack with them to carry their reading book and record. Children must all bring their own water bottle each day.

We will not be allowing any pencil cases or toys to be brought in from home, we will be providing each child with their own pencil case and equipment which will not be shared with their classmates.

Hilltops Wraparound

Thank you for all of your interest in Hilltops our Wrap around care club.

This will reopen for Nursery and Y1-4 on 7th September and on 21st September for Reception pupils following their induction.

Illness

Attendance to school will become compulsory again in September, however we urge you not to send you child if they show any symptom of illness. You should seek medical advice and a COVID test if required. Should we have any positive tests in school; the affected bubble will be closed.

Google Classroom

We have completed our training to facilitate online learning should we be required to close we will also use this to set home learning to support the recovery curriculum and to help pupils catch up. Log ins will be issued in September.

Sports, Swimming and Trips

At present, there will be no swimming or school trips in the Autumn Term. We will still have coaching from Time 4 Sport for some PE sessions.



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Assemblies and Visitors

Unfortunately, we will not be able to welcome any visitors into school, including parents unless this is by appointment.

We will not be having any assemblies for the children, as we are not permitted to mix bubbles or gather. We will however make sure that we broadcast a virtual assembly into classes to retain our sense of community.

May I take this opportunity to thank you for your continued support during this academic year, the events have been both unprecedented and challenging, but we have all done our best as a school community to support each other and we are very much looking forward to seeing you all again in September.

Sincere best wishes,
Mrs Jessica Roden
Headteacher



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